EXHIBITOR CONTRACT

Upon receipt of this signed contract and payment in the amount indicated below, this contract becomes valid.

Copy and send to:
Attention: Rob Pawloski
2022 MAEO Spring Conference
7125 Headley St, SE #157
Ada, MI 49301-9921

RULES AND REGULATIONS GOVERNING ALL EXHIBITS

1. Restrictions- MAEO reserves the right to restrict exhibits, which, because of noise, method of operation or for any other reason becomes objectionable.

2. Contract for space- the signed contract, full payment, and formal notice of table assignment constitutes the complete agreement for the right to use space. Spaces will be assigned on a first come, first serve basis. In the event of fire, strike or other circumstances beyond the control of MAEO, the contract shall not be binding. MAEO reserves the right to cancel anytime prior to or during the conference.

3. Liability- MAEO, its employees, agents or conference committee will not be responsible for any injury, loss or damage that may occur to the exhibitor, not to the exhibitor’s employees or property damage from any cause subsequent to the period covered by the exhibitor contract. This includes the period prior to, during, or following the conference. The exhibitor, upon signing the contract, expressly releases MAEO individuals and committee from any and all claims for such loss, damage or injury. To prevent loss, small or portable articles of value should be properly secured or removed after exposition hours and placed in safekeeping.

4. Use of space- all demonstrations must be confined to the limits of the exhibit space. No exhibitor shall assign, sublet, or share the whole or any part of the space allotted without the knowledge and consent of MAEO. Aisles must be clear. Advertising material of any description may be distributed only within the table(s) assigned to the exhibitor presenting such material.

5. Exhibit Set Up & Removal Times – Set up time will be Wednesday – April 27 between 4 p.m. & 7 p.m. Exhibits must be removed by 3 p.m. on Friday- April 29, 2022.
The undersigned representative(s) of the company at the 2022 MAEO Spring Conference is agreeing to the above rules and regulations as well as the reservation information listed below. No reservation is final until a check for full payment is received.

COMPANY_____________________________________________________________
ADDRESS_______________________________CITY_______________ZIP_________
TELEPHONE_ (_____) _____________/ FAX___________________________________
E-MAIL_______________________________________________________________
NAME OF REPRESENTATIVE(S) __________________________________________
(List all)                                    __________________________________________

ONE 8ft. TABLE AT $350.00                                    TOTAL $____________________
TWO TABLES AT $325.00 EACH                            TOTAL $____________________
THREE OR MORE TABLES $300.00 EACH            TOTAL $____________________
**Prices include two breakfasts and lunches

ELECTRIC OUTLET needed?    YES________        NO_________
***if you need anything extra other than a plug, you need to provide this or you will be charged the fee from the resort. Thank you

Total Amount $______________

MAKE CHECKS PAYABLE TO:  M.A.E.O.

REPRESENTATIVE SIGNATURE__________________________________________

_________I AM INTERESTED IN BEING A SPONSOR

SPECIAL REQUESTS:_____________________________________________________